

# Qualifications

In order to qualify to be a CanVECTOR Member, the individual:

- Must have an interest in research that can be applied to questions related to VTE;
- Must have expertise that aligns with the platforms and/or main objectives of the network;
- May have expertise in one or more areas that complement the expertise of thrombosis specialists, e.g. family medicine, critical care, oncology, obstetrics, radiology, emergency medicine, nursing, pharmacy;
- May have methodology expertise, e.g. biostatistics, knowledge translation, knowledge synthesis, health economics, or education research.

## **Process of Becoming a Member**

#### 1. Proposal or nomination

Proposed new members can be recommended by a current member or may be self-nominated through the online web form at <u>www.canvector.ca</u> (Become a Member page) on a rolling basis (there is no deadline).

#### 2. Vetting

New member requests will be vetted by the Network Directors. If the Network Directors are unfamiliar with the candidate, they will seek the advice of the SSC. If the candidate still cannot be vetted, the Network Manager will follow-up with the candidate or his/her recommender for more information.

#### 3. Approval

Membership approval will be granted by the Network Directors. Once a member is approved and their contact information is received, the Network Manager will send a confirmation e-mail with the membership Terms of Reference, electronic member certificate, and information on accessing the Member Portal.

### **Member Responsibilities**

All CanVECTOR members are expected to be involved in one or more Network activities. Maintaining member status will be based on each member's individual contributions.

Activities may include, but are not limited to:

- Being a site investigator or co-investigator for a CanVECTOR study;
- Being a multi-site or study coordinator for a CanVECTOR study;
- Being an active member of a CanVECTOR working group or committee;



# CanVECTOR Network Membership Terms of Reference

- Acting as a CanVECTOR mentor or a mentee;
- Being a CanVECTOR-funded trainee (Fellowship, Studentship, or award recipient);
- Being a CanVECTOR Patient Partner;
- Attending the Annual Conference or other CanVECTOR networking activities.
- Respond to requests to participate in online surveys, feedback requests, or other collaborative activities.

In addition, members are expected to stay abreast of network communications through e-mail and social media.

## **Membership Benefits**

CanVECTOR members will have access to the following benefits:

- 1. Ability to apply to CanVECTOR's funding opportunities;
- 2. Access and downloading of shared resources from the Member Portal;
- 3. Use of CanVECTOR's shared platforms, such as the Web Adjudication platform;
- 4. Invitation to the Annual Conference;
- 5. Advantages such as reduced registration rates to partner organizations' conferences, when available.

### Membership Renewal

Membership years begin October 1<sup>st</sup> and end September 30<sup>th</sup>. Current members will be asked to renew their membership in September of each year by completing a renewal form.